**PUBLIC NOTICE**

**Special Meeting of the Adams and Jefferson County Hazardous Response Authority Board of Directors**

**Tuesday, August 29, 2023 – 1:00 PM**

**West Metro Fire Protection District Headquarters Building**

**433 South Allison Parkway**

**Lakewood, CO 80226**

This meeting is open to the public and will be held both in-person and remotely via Microsoft Teams at:

[https://urldefense.com/v3/\_\_https://teams.microsoft.com/l/meetup-join/19\*3ameeting\_OTdlOTFjNjEtYjczMy00YjM4LThmNzYtYTQ2NTdlNjNkMzZm\*40thread.v2/0?context=\*7b\*22Tid\*22\*3a\*22602e0770-cbeb-466d-bf8c-6de8351659ef\*22\*2c\*22Oid\*22\*3a\*229c05641b-1367-41a4-9c47-7e93458f8c14\*22\*7d\_\_;JSUlJSUlJSUlJSUlJSUl!!AimZMsSgOA4!pSTezj2oPvJTQs0jamW3mrloX3nnDW-sPd6n0VKtyXQE19nLJ0Ubo0W-FSx1382Hlz9-yM5mnGRC0nxFek06iPkP8IA$](https://urldefense.com/v3/__https%3A//teams.microsoft.com/l/meetup-join/19%2A3ameeting_OTdlOTFjNjEtYjczMy00YjM4LThmNzYtYTQ2NTdlNjNkMzZm%2A40thread.v2/0?context=*7b*22Tid*22*3a*22602e0770-cbeb-466d-bf8c-6de8351659ef*22*2c*22Oid*22*3a*229c05641b-1367-41a4-9c47-7e93458f8c14*22*7d__;JSUlJSUlJSUlJSUlJSUl!!AimZMsSgOA4!pSTezj2oPvJTQs0jamW3mrloX3nnDW-sPd6n0VKtyXQE19nLJ0Ubo0W-FSx1382Hlz9-yM5mnGRC0nxFek06iPkP8IA$)

Meeting ID: 210 471 304 482

1. CALL TO ORDER
2. ROLL CALL
3. ADDITIONS TO THE AGENDA
4. PUBLIC COMMENT (Comments limited to 3 minutes each)
5. EXECUTIVE SESSION
	1. As Necessary
6. OLD BUSINESS
	1. topics that were tabled on August 8, 2023 and need to be addressed at the August 29, 2023 meeting:
		1. Ratify all previous actions taken by the board
		2. Institute bylaw changes and recommendations
		3. Review and discuss accounting firms being considered for bookkeeping
		4. Discuss why audit extensions were necessary for the 2022 audit.
		5. Review and resolve dispatch call-out procedures
		6. Update on Jeffco Substance Authority Board progress.
		7. Schedule future monthly board meetings.
7. NEW BUSINESS
	1. Appointment of new Secretary/Treasurer due to resignation
	2. Transition of duties due to re-organization
	3. Thank You Glenn and Karie
8. DATE/TIME FOR NEXT MEETING
9. ADJOURNMENT