

**Adams and Jefferson County Hazardous Response Authority
FIELD OPERATING GUIDELINES**

EMERGENCY RESPONSE PLANNING

F.O.G. #: 704 Appendix D

DATE: October 4, 2022

CATEGORY: Dispatch Procedures

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Initial HazMat Response Questionnaire

1. Identification of the caller _____
2. Direct call-back number _____
3. Exact location of the incident:

4. Jurisdiction: _____
5. Basic description of what occurred:

6. Persons injured if any: (number and extent if possible)

7. Is anything currently on fire? _____
8. Is there a vapor cloud? _____ Color: _____
9. Approximate time the incident occurred: _____
10. Identification of the container, barrels, bags, vehicle, building or situation involved:

11. Has the hazardous material been identified?
 - a. Name, placard or UN number: _____
 - b. Quantity of the material involved: _____
Physical description (solid, liquid, gas, etc.): _____
12. Estimated Quantity: _____ Quantity of amount leaked or spilled: _____
13. Prevailing weather conditions on scene: _____
14. If the emergency involves a transport accident, ascertain the type of vehicle involved:
car verses truck, car verses train, truck verses tanker, etc.
15. If the reporting party has any particular knowledge of the hazardous situation, have that party meet or direct the first arriving units to safe location near the scene.
16. The incident dispatcher should stay on the phone with the reporting party in order to gain additional information after dispatching the primary level of response or jurisdiction to the scene, unless the reporting party is in danger of exposure.