

**Adams and Jefferson County Hazardous Response Authority  
FIELD OPERATING GUIDELINES**

**SAFE WORK PRACTICES**

**F.O.G. #: 900**

**DATE: November 1, 2022**

**CATEGORY: Safe Work Practices**

**PAGES: 1**

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**I. Purpose:**

A. To describe Safe Work Practices within the AJCHRA.

**II. Guideline:**

- A. Whenever the incident can be completely stabilized using the materials available on scene, those materials are to be used. In cases where additional materials are required, those materials should be obtained and brought to the scene prior to initiating any OFFENSIVE action. The Team should not be committed to any incident beyond the team's capabilities. They shall wait for any backup equipment or personnel that might be needed and take appropriate DEFENSIVE actions to control or limit contamination.
1. All available information on the substance should be gathered and studied before attempting to deal with the material.
  2. The AJCHRA HazMat Officer shall make the tactical decisions in cooperation with the Incident Commander and direct the work of the AJCHRA team members.
  3. No fewer than two Team members shall work at any hazardous location. There shall also be a Technician Level HazMat Safety Officer present.
  4. Team members shall not enter the immediate area of a hazardous material, nor handle any hazardous material or suspected hazardous material, without first donning all protective equipment appropriate to the situation being handled. A check-off list shall be utilized before departure into the hot zone. A safety briefing shall be conducted for all essential personnel prior to the start of any offensive actions.
  5. Team members shall not enter an area where extremely hazardous substances are present and when toxicity exceeds the limitations of all protective clothing. (Some Class A poisons, and levels of radioactivity fall into this category.)
  6. Team members are to advise the HazMat Officer and/or Safety Officer of any precaution or necessary action that may have been overlooked.
  7. Wearing protective gear is the responsibility of all Team members. Do not enter a hot zone, unless properly protected.

**III. References: NFPA 1072**