

**Adams and Jefferson County Hazardous Response Authority
FIELD OPERATING GUIDELINES**

EMERGENCY RESPONSE ACTION PLANS

F.O.G. #: 1803

**Category: Team Member Response
Responsibility**

DATE: November 1, 2022

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I. Purpose:

- A. To define Team Member response responsibility.

II. Guideline:

A. On-scene establishment:

1. The first arriving team members at the incident site shall report to the Incident Commander for a briefing.
2. The AJCHRA vehicle(s) shall report to the location (staging area) designated by the Incident Commander.
3. The AJCHRA team shall become operational when the minimum team staffing requirements have been met. A minimum staffing of 12 AJCHRA members is recommended to handle medium to large or complex incidents however a minimum staffing of 10 Technician level trained personnel may be acceptable to the Team Leader based on incident dynamics and needs.
 - a) Positions are as follows:
 - 1) HazMat Branch Director or Group Supervisor
 - 2) Assistant Safety Officer - HazMat
 - 3) HazMat Decon Officer
 - 4) HazMat Research Officer
 - 5) HazMat Medical Officer
 - 6) HazMat Entry Team Officer
 - 7) Entry Team Member
 - 8) Entry Team Member
 - 9) Entry Team Back-Up
 - 10) Entry Team Back-Up
 - 11) Technical Decon-Technician (optional)
 - 12) Technical Decon-Technician (optional)
4. In no instance will the team be deployed into a hazards area unless there are appropriate safety back-up personnel present. The Safety Office and/or AJCHRA Team Leader shall be the final authority in deciding on deployment of the team.
 - a) Prior to entry the HazMat requires a dedicated Engine for Decon and a dedicated Ambulance for medical emergencies provided by the AHJ unless otherwise agreed upon.

5. In the event the AJCHRA vehicles are not available, the requesting jurisdiction is urged to contact other mutual aid resources immediately, rather than wait for the Adams/Jefferson County emergency response vehicles to become available.
6. The first arriving AJCHRA technician shall take command of the AJCHRA upon his or her arrival. This person shall be responsible for deploying and coordinating the team. Any technician may transfer command to a later arriving technician if they determine that the other member is more qualified. This transfer of command must be made verbally and the second member must accept the command function. (NOTE; Typically, an AJCHRA HazMat Officer will be on duty and available to take command of the response team upon his or her arrival.)

III. References:

- A. FOG 800 – Incident Management System